



Sidama National Regional State **Education Bureau** 

## Take Good Care of This Textbook

This textbook is the property of your school. Take good care not to damage or lose it. Here are 10 ideas to help take care of the book:

- 1. Cover the book with protective material, such as plastic, old newspapers or magazines.
- 2. Always keep the book in a clean dry place.
- **3**. Be sure your hands are clean when you use the book.
- 4. Do not write on the cover or inside pages.
- 5. Use a piece of paper or cardboard as a bookmark.
- 6. Never tear or cut out any pictures or pages.
- 7. Repair any torn pages with paste.

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- 8. Pack the book carefully when you place it in your school bag.
- **9.** Handle the book with care when passing it to another person.
- 10.When using a new book for the first time, lay it on its back. Open only a few pages at a time. Press lightly along the bound edge as you turn the pages. This will keep the cover in good condition.